



European Headache Federation

Executive Committee Meeting

18th September, 2014

11:00 – 13:00

Copenhagen, Denmark

MINUTES

Attending members: Dr. Jensen, Dr. Osipova, Dr. Martelletti, Dr. Lampl, Dr. Mitsikostas, DR. Siva, Dr. Paemeleire, Dr. Valade – EHF Council

Excused Members: Dr. Edvinsson

EHF administrative office: Olga Coschina, Marcel Dekker

1. Welcome and apologies

Rigmor welcomed everyone and started the meeting by reading through the minutes of the last meeting that took place in Istanbul in May 2014.

2. Approval of minutes of the last EC Meeting (May 2014 Istanbul)

Minutes of the meeting were unanimously approved.

3. Action Items EC Meeting (December 2013)

All went through the action items and updated the status of each action item. The updated status and overview of open and pending items is below.

Item	Accountable	Due Date	Status
Action Items			
Headache Master Program - Create working committee to develop Master Program Comment: has also full support from LTB	Dr. Jensen	Ongoing	Open
Guidelines - Headache Centers - Finalize Headache guidelines and distribute them to EC Members. There should be 2 separate topics: International and European Guidelines. Comment: Also here LTB is cooperating. Zaza suggested that this project is combined with the benchmarking project. Zaza also suggested publishing the guidelines through EHF, IHS and LTB.	Dr Jensen; Dr. Katsarava		Ongoing

Additional comments: Rigmor revised the draft from Tim which is not final yet and need to be work on. Guidelines should be renamed into "Consensus".

Zaza mentioned that benchmarking project has been quite successful and about ten centers have already provided there data. Next steps would be – reaching out to other headache centers.

SQE Benchmarking Project			
Send questionnaires and protocol to all board members	Dr Steiner		Ongoing
Bylaw Amendments			
Come up with proposal regarding the bylaws related to articles 3 and 19. Also make proposal on number of people that should serve on the board, and their tenure	Dr Steiner		Closed

Additional comments: Paolo suggested that point 6.2.4 of the by-laws corrections should be amended in regards to the possible downgrade of the Second Vice-President and in the future, the possible elimination of the 2nd Vice President and Past president as part of the Executive Council.

Dimos suggested that Tim Steiner should be rewarded for the work that he has done and it was mutually agreed that EHF will transfer to him the amount of 2.000 EUR.

EHF Summer Schools			
Check and propose revision of rules of Summer School	Dr Katsarava; Dr Osipova; Dr Paemeleire		Ongoing
Springer			
To invite Springer representative to the next EC meeting to discuss contract and royalties	Paolo & Secretariat	next EC meeting	Closed

It was agreed that a Springer representative (Paola Teti) should be invited to the next EC meeting to discuss the royalties. Rigmor suggested that EHF should be able to receive some financial benefits due to its collaboration with Springer.

SQE Study			
All to follow up by translating questionnaire	All		Ongoing
Proposal on the changes in the concept of the EHF H Schools			
Set up the rules for EHF – supported events	Zaza & Vera		Ongoing

4. Defining reps from each National Headache Society

The list of country representatives was presented and confirmed by all.

Currently there are 34 EHF member countries.

5. Elections 2014 – 2016

- Define candidates for officers and members of Council
- Define ballot form
- Update on the voting delegates for the upcoming AGM



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The nominations for the elections are presented below:

EHF Board 2014 - 2016 Nominations					
	Country / Society	Proposer	Nominee	Position in the Board	Nominee's willingness to serve
1	Italy	Paolo Martelletti	Paolo Martelletti	1st Vice - President	YES
2	Georgia	Zaza Katsarava	Zaza Katsarava	2nd Vice - President	YES
3	Austria	Christian Lampl	Christian Lampl	Secretary	YES
4	Russia	Vera Osipova	Vera Osipova	Treasurer	YES
5	Belgium	Belgian Headache Society	Koen Paemeleire	Executive Board	YES
6	Turkey	Aksel Siva	Aksel Siva	Executive Board	YES
7	Sweden	Lars Edvinsson	Lars Edvinsson	Executive Board	YES
8	UK (BASH)	Peter Goadsby	Peter Goadsby	Executive Board	YES
9	Czech Headache Society	Society Committee	David Dolezil (President)	Executive Board	YES

There is one candidate per each Officer's position and five candidates for the 4 positions of the Member at Large.

The nomination of Peter Goadsby and his position in the board needed to be discussed. Since Dr. Goadsby is a trustee of the Migraine Trust, the 'conflict of interest' may become a considerable obstacle for him to be a full member of the EHF Executive Board. However, the majority of the Council also agreed that his presence in the EHF board would strengthen the society.

The mutual decision was made to offer Dr. Goadsby the position of 'Observer'. The decision regarding this matter was to be made at the pre-AGM meeting on the 20th September.

The ballot form was confirmed and was subject to a last minute update.

The discussions continued by the presentation of the Voting Delegates. 16 country members confirmed their attendance where 9 of them sent their proxy for the voting.

OFFICERS:

- 1st Vice President: Paolo Martelletti, Italy
- 2nd Vice President: Zaza Katsarava, Germany
- Treasurer: Vera Osipova, Russia
- Secretary: Christian Lampl, Austria

MEMBERS AT LARGE (4 seats): *Please tick 4 names*

- Aksel Siva, Turkey
- David Dolezil, Czech Republic
- Koen Paemeleire, Belgium
- Lars Edvinsson, Sweden
- Peter Goadsby, UK

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6. By-laws clarifications

It was discussed that the current version of the By-laws clarifications (version of the 18th July 2014) will be officially presented for approval at the coming AGM to take place on the 21st September.

Some of the board members raised their concerns about several points of the current by-laws which should also be modified in the future.

One of these points is 6.2.4 – the following part of the sentence “the Second Vice-President is also eligible for re-election to the Offices of Secretary or Treasurer or as a member of the Board” was suggested to be taken out in the future.

Paolo suggested that in the future the Office of the Second Vice-President should be eliminated as well as the Office of the Past President.

These points were supported by the majority of the board members and will be considered in the future discussions over the by-laws.

7. EHMTIC 2014

Rigmor presented the current status of EHMTIC in Copenhagen as shown below.

She mentioned that this time EHMTIC didn't have a platinum sponsor and therefore no major income is to be expected from the congress.

EHMTIC 2014 – in numbers

957 participants currently registered

767 paying

74 countries

18 exhibition booths

5 sponsored symposia

8. Agenda for the EC Meeting on the 21st September

The agenda for the new council meeting is planned as an open discussion.

9. Date of the next EC Meeting

Date of the next face-to-face will be discussed on coming Sunday the 21st September.